



REQUEST FOR FORMAL PROPOSALS

RFP Issue Date: July 3, 2019

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I. BACKGROUND

Juniper Health, Inc. (“JHI”) is issuing this Request for Proposals (“RFP”) in an effort to receive Proposals from qualified Vendors (“Vendors”) to provide one (1) new mobile education vehicle according to the specifications listed below in **Attachment C** (hereinafter known as “Vehicle”).

The targeted delivery date for the Vehicle is January 15, 2019. JHI intends to review the Proposals submitted by Vendors with the goal of entering into a purchase agreement (“Purchase Agreement”) with one Vendor. This RFP describes the technical and performance specifications for the Vehicle and contains an overview of the general terms and conditions under which the Vehicle is to be provided.

Juniper Health, Inc. is a Kentucky non-profit Federally Qualified Health Center providing high quality, patient-centered care to the residents of Breathitt, Lee, Morgan, and Wolfe counties. Juniper Health is exempt from federal income tax under Section 501(c)(3) of the IRS code. JHI offers a wide range of services for our patients and communities. Our services include family medical care, preventive health services, dental services, and behavioral health services. This RFP is created in response to a need for a mobile education vehicle in order to provide our service area with a personal, interactive, educational experience on a varietal scale of health issues, preventative topics, and other vital lessons for the members of our communities, young and old alike, with a focus on substance use disorder prevention and education.

II. GENERAL VEHICLE REQUIREMENTS

Refer to the Technical and Performance Specifications - **Attachment C** for detailed and specific requirements.

1. **General Description:** The Vehicle shall be designed to be used easily by preschool/elementary-age children, school-age children, families, the elderly, and persons with disabilities. The Vehicle shall have at least one (1) participant door, as well as a wheel-chair accessible lift. The Vehicle shall have the capability for a shoreline connection for auxiliary power. Additionally, the Vehicle shall have an onboard generator for supplying electrical power at stops where an electrical outlet is not available. Juniper Health Inc. will have varied parking locations, which will require all components of the Vehicle to be able to withstand hot and cold temperatures throughout the year.
2. **Flexibility:** The design of the Vehicle shall incorporate flexible components in order to accommodate future changes in services provided by JHI through the Vehicle.
3. **Federal Standards:** Any vehicle proposed shall not require a Commercial Driver’s License (“CDL”) to operate as determined by the State of Kentucky and Federal Motor Carrier

requirements. The Vehicle shall meet all current applicable Federal Motor Vehicle Safety Standards and State requirements.

4. General Specifications: The Vehicle furnished under these specifications shall comply with the following general dimensions and requirements:
 - a. Total Length – approximately 16’ interior “classroom” space
 - b. Width, excluding mirrors – 8’-0” maximum.
 - c. Width, including mirrors – 9’-0” maximum.
 - d. Exterior Height, including roof-mounted equipment – 11’-0” maximum.
 - e. Minimum one patron entrance/exit door, one wheel chair lift.

5. Design, Submittals, and Production Process: The selected vendor (“Vendor”) shall work directly with JHI in the design of the Vehicle to match the services program for which it will be used. The Vendor shall prepare and submit a full design drawing package indicating specific dimensions and materials to include:

Floor plan, all elevations, electrical plan, workstations, interior build-out, and equipment specifications. The submittal package shall be available for JHI review and modification prior to acceptance and approval by JHI.

6. Warranties
 - a. Chassis Warranty - The vehicle chassis shall be covered by the warranty provided by the chassis manufacturer and shall be at least thirty-six months or 36,000 miles, whichever occurs first.
 - b. Vehicle Conversion Warranty - The manufacturer shall warrant the vehicle and furnished equipment against parts failure or malfunction due to installation errors, defective workmanship and missing or incorrect parts for a minimum period of twenty-four (24) months or 24,000 miles of operation.
 - c. Manufacturer’s Pass-Through Warranty - The manufacturer shall extend any additional warranty on any component of the vehicle, in the form of time and/or mileage, including any pro-rata arrangement, which may be provided by the supplier of the component. All equipment and components installed on the vehicle or purchased with the vehicle shall be covered by the warranty of the manufacturer of such equipment or components.
 - d. Warranty Activation - A Delayed Warranty shall begin when the vehicle is placed into service by JHI. The Vendor will be contacted once the vehicle is employed.
 - e. Repair Parts and Service - The manufacturer shall be able to furnish replacement parts or furnish service by furnishing a list of agencies where a stock of repair parts is available and can be secured in a reasonable time after ordering from the manufacturer.
 - f. Warranty Repair Work - All work performed by the Vendor, to include parts and labor, shall be warranted for a period of at least one (1) year, commencing upon the date the completed vehicle is placed into service.

Work performed by the Vendor shall not void any manufacturer’s warranty on a vehicle or equipment. All warranty corrective action must be initiated within forty-eight (48) hours after notification by JHI.

The Vendor shall assess the damage and provide a time line for repair. If warranty response is improper or inadequate, JHI will have the unit repaired locally. All costs incurred will be billed to the Vendor; the Vendor will reimburse JHI for the cost of the repairs within ten (10) working days from the date of repair.

7. Delivery: Vehicle shall be delivered by driver/trainer who shall be capable of implementing any minor adjustments to the Vehicle, provide on-the-road driver training, as well as explain complete operation of the Vehicle.

III. ATTACHMENTS

1. Attachment A – Vendor Proposal Form
2. Attachment B – Schedule of Activities:
The Request for Proposal Schedule ("Schedule") for this RFP is a guide. JHI reserves the right to make changes to the Schedule and will provide proper notification to all Vendors at the time any changes occur.
3. Attachment C – Technical and Performance Specifications.

IV. PROPOSAL TERMS AND CONDITIONS

1. Request For Proposal: JHI is soliciting Vendors who have the potential to furnish the requested Vehicle. Upon request, each Vendor will receive one copy of the RFP from JHI; Vendors are responsible for making copies as required to satisfy their needs. Vendors are encouraged to initiate preparation of their proposals immediately upon receipt of this RFP, so that all relevant questions and information needs can be identified and answered, and so adequate time is available to prepare a comprehensive and complete response.
2. Point of Contact: All communication with JHI shall be directed to the single point of contact identified on the first page of the RFP. Any contact by the Vendor with any other JHI employee, Board Member, or consultant may result in the disqualification of the Vendor's Proposal.
3. Schedule of Activities: The table in **Attachment B** outlines the schedule of major activities for the RFP and the Proposal selection process. JHI reserves the right to amend the schedule as necessary.
4. Vendor Qualifications: The Vendor shall have the following minimum qualifications:
 - a. A sound business reputation;
 - b. Proven capabilities in delivering Vehicle similar in size and scope to the specified Vehicle on time and on budget;
 - c. Appropriate resources to satisfy the requirements set forth herein; and
 - d. Demonstrated track record in Vehicle delivery and overall client satisfaction.
5. Vendor Rights:
 - a. All materials submitted in response to this RFP become the property of JHI upon delivery and shall be appended to any formal documentation, which would further define or expand the contractual relationship between JHI and the Vendor, if selected, for the Vehicle to be purchased.
 - b. Each Vendor, as an express condition for JHI's consideration of such Vendor Proposal, agrees that the contents of every other Proposal is confidential, proprietary and trade secret information in all technical areas and waives any right to access such Proposals. No submissions or supporting documentation will be returned to Vendor.
 - c. Vendors submitting Proposals should recognize that JHI is a private, non-profit organization and, as a non-profit body, JHI is subject to disclosure requirements and shall abide by required laws. Neither party shall be liable for disclosures required by law.
6. Reservation of Rights:

- a. This RFP does not commit JHI to award a Purchase Agreement, to pay any costs incurred in the preparation of a Proposal to this request, or to otherwise contract for any Vehicle.
 - b. JHI reserves the right to accept or reject any or all Proposals received as a result of this request, to negotiate with any qualified Vendors, to award a Purchase Agreement to more than one Vendor, or to cancel in part or in its entirety this RFP, if it is in the best interest of JHI to do so.
 - c. JHI will evaluate Proposals based upon the effectiveness of the perceived performance as it relates to JHI's specific requirements. The lowest fee Proposal shall not necessarily be selected. JHI specifically reserves the right to reject any or all Proposals or any part thereof; or to waive any defect or informality in a Proposal when it is determined by JHI to be in JHI's best interest.
7. Late Proposals Not Considered: Proposals received after the stipulated Proposal Submission Deadline will not be considered.
8. Inconsistency or Error in the RFP: Any Vendor believing that there is any ambiguity, inconsistency or error in the RFP shall promptly notify JHI in writing of such apparent discrepancy. Failure to so notify JHI by the Proposal Submission Deadline will constitute a waiver of claim of ambiguity, inconsistency or error.
9. Vendor Errors or Omissions: JHI is not responsible for any Vendor's errors or omissions.
10. Addenda: JHI shall not be responsible for any oral instructions given by any employees or representatives of JHI in regard to the proposal instructions, specifications or proposal documents as described in this RFP. Any changes will be in the form of an addendum, which will be furnished to all Vendors who are listed with JHI as having received the RFP, or to any other Vendor who requests an addendum.
11. Vendor Incurred Costs: The Vendor shall be responsible for all costs incurred in preparing or responding to this RFP. All materials and documents submitted in response to this RFP become the property of JHI and will not be returned after the Proposal Submission Deadline.
12. Modification or Withdrawal of Proposal:
- a. A Proposal may not be modified, withdrawn or cancelled by a Vendor for one hundred sixty-five (165) days following the Proposal Submission Deadline and each Vendor so agrees in submitting the Proposal.
 - b. Proposals may be withdrawn, altered and/or resubmitted at any time prior to the submission deadline.
 - c. Notice of pre-submittal date withdrawal shall be in writing over the signature of the Vendor or may be by e-mail. If by e-mail, written confirmation over the signature of the Vendor shall have been mailed and postmarked on or before the Proposal Submission Deadline.
 - d. Withdrawn Proposals may be resubmitted up to the Proposal Submission Deadline, provided that they are then fully in conformance with these general terms and conditions.
13. Rejection of Solicitation Responses: JHI reserves the right to reject any or all responses received, or any part thereof; to accept any response or any part thereof; or to waive any informality when it is deemed to be in the best interest of JHI.

14. Vendor Certification: By submission of a proposal, the Vendor certifies that the Vendor has not paid or agreed to pay any fee or commission, or any other item of value contingent on the award of a contract to any employee, official or current contracting consultant of JHI.
15. Exceptions: It is the intent of JHI to award a Purchase Agreement on a fair, competitive basis. For this reason, JHI may view the notation of any "Exception" in response to any material conditions or requirement of the RFP as an attempt by the Vendor to vary the terms of the RFP, which, in fact, may result in giving such Vendor an unfair advantage over other Vendors. For this reason, JHI will, at its option, not allow exceptions to any material requirement if, in the opinion of JHI, the exceptions alter the overall intent of this RFP, unless the exception would be of material benefit to JHI.
16. JHI Right to Disqualify for Conflict of Interest: JHI reserves the right to disqualify any Vendor on the basis of any real or apparent conflict of interest that is disclosed by the Proposal submitted or any other data available to JHI. The right of disqualification is at the sole discretion of JHI. Any Vendor submitting a Proposal waives any right to object at any future time, before any judicial, administrative or municipal body or agency, to JHI exercise of its right of disqualification by reason of real or apparent conflict of interest as determined by JHI.
17. Vendor Guarantee: Any Vendor submitting a proposal in response to this RFP warrants and guarantees that the Vendor is fully capable of performing each and every task set forth in the Proposal. No limitation or exception to this warranty provision will be acceptable to JHI; except, it is understood that the Vendor is not responsible for any problems in performance caused by improper acts or omissions by JHI.
18. Covenant Against Contingent Fees:
 - a. The Vendor warrants that no person or selling agent has been employed or retained to solicit or secure the Purchase Agreement upon an agreement or understanding for a commission percentage, brokerage, or contingent fee, excepting bona fide employees or bona fide established commercial or selling agencies maintained by the Vendor for the purpose of securing business.
 - b. For breach or violation of this warranty, JHI shall have the right to immediately terminate the Purchase Agreement without liability, or in its discretion to deduct from fees or payments due the Vendor.
19. Gratuities: JHI may, by written notice to the Vendor, immediately terminate the right of the Vendor to proceed under the Purchase Agreement if it is found that gratuities in the form of entertainment, gifts, or otherwise were offered or given by the Vendor, or any agency or representative of the Vendor, to any officer or employee of JHI with a view toward securing or amending, or the making of any determinations with respect to the performance of such contract.
20. Affirmative Action in Employment:
 - a. If applicable, the Vendor may provide a certificate or statement regarding the status of the company as a Minority, Women, or Veteran Owned Business ("XBE") as part of the Proposal package. JHI is committed to provide an equal opportunity for participation of XBE firms in all JHI business.
 - b. Any Vendor in performing under a Purchase Agreement resulting from this RFP shall not discriminate against any worker, employee or applicant or any member of the public because

of race, creed, color, religion, gender, national origin, age or disability, nor otherwise commit an unfair employment practice. The Vendor will take affirmative action to ensure that applicants are employed, and that employees are dealt with during employment, without regard to their race, creed, color, religion, gender, national origin, age, disability, or disabled veteran status.

21. Vendor Inquiries: Any questions that arise relating to this RFP shall be directed, in writing, or via e-mail to the Point of Contact identified on the cover page.
22. News Releases - News releases pertaining to the award of the Purchase Agreement or the Vehicle or any part of the subject shall not be made without prior approval of JHI.

V. GENERAL TERMS AND CONDITIONS

Any Vendor entering into a Purchase Agreement with JHI shall agree to a number of general terms and conditions. If a Vendor cannot agree to any of the stated general terms and conditions, its Proposal shall clearly state the reason for any such non-compliance. However, any Vendor submitting a proposal is encouraged to submit a copy of its proposed contract or engagement forms for review by JHI. The Purchase Agreement shall include this RFP and the Vendor's Proposal in response to this RFP. The submission of the proposal herein constitutes the agreement of any Vendor that any Purchase Agreement to be drawn as a result of an award herein will be prepared by JHI. The language of the Purchase Agreement to be executed will be drafted under the supervision of JHI's attorney and shall be the controlling document.

1. Compliance with Laws: In providing the Vehicle, the Vendor shall comply with all applicable laws, ordinances, rules, regulations, and codes of Federal, State and local governments.
2. Continuation During Disputes: The Vendor agrees that, notwithstanding the existence of any dispute between the parties, insofar as is possible under the terms of the Purchase Agreement to be entered into, each party shall continue to perform the obligations required of it during the continuation of any such dispute, unless enjoined or prohibited by any court.
3. Organization Employment Disclaimer:
 - a. Any Purchase Agreement entered into as the result of this RFP will not constitute, create, give rise to or otherwise recognize a joint venture, agreement or relationship, partnership or formal business organization of any kind between the parties, and the rights and obligations of the parties shall be only those expressly set forth therein. The Vendor will agree that no persons supplied by it in the performance of the contract are employees of JHI and further agrees that no rights of JHI's civil service, retirement or personnel rules accrue to such persons.
 - b. The Vendor shall have the total responsibility for all salaries, wages, bonuses, retirement, withholdings, workers' compensation and occupational disease compensation insurance, unemployment compensation, other benefits and taxes and premiums appurtenant thereto concerning such persons provided by such Vendor in providing the Vehicle and shall save and hold JHI harmless with respect thereto.
4. Method of Payment: Vendor will be paid in accordance with the payment procedures as stipulated in the Purchase Agreement.

5. **Prime Vendor Responsibility:** Planned use of subcontractors in connection with the provision of the Vehicle shall be clearly explained and described in the Proposal. The prime contractor will be responsible, and shall take responsibility, for the performance under the Purchase Agreement whether or not subcontractors are used.
6. **Confidentiality of Information:** The Vendor shall treat all information furnished by JHI and requirements provided hereunder as confidential. The Vendor shall not disclose such information to others without the prior written consent of JHI's authorized representative.
7. **Audit of Records:** The Vendor shall keep all resulting records of the Purchase Agreement and make them available for audit by, but not limited to, JHI personnel and/or other regulatory authorities upon request for a period of 5 years after the date of delivery of the Vehicle.
8. **Late Penalty:** The target delivery date for the Vehicle is January 15, 2020. The final delivery date shall be listed in the Purchase Agreement. In the event the Vendor delays delivery of the Vehicle by JHI, JHI shall be entitled to a five percent (5%) prorated discount on the purchase price listed in the Purchase Agreement for each month delivery is delayed.

VI. REQUIRED PROPOSAL FORMAT

1. **General Requirements:** The Proposals shall contain information responsive to the RFP and the items listed below.
2. **Specific Proposal Format and Content:** Information contained in the Proposals shall not exceed Fifty (50) pages, including the Vendor Proposal Form and Non-Collusion Affidavit. In order to facilitate comparison and review of the Proposals, each Vendor should use section numbers and titles consistent with the format outlined below:
 - a. Complete the Vendor Certification sheet included as **Attachment A**.
 - b. Vendor introduction, cover letter, and proposed schedule:
 - i) Vendor name, address, phone, fax, and e-mail address.
 - ii) Contact person for the Vendor's response to the RFP.
 - iii) Signature of the contact person. This signature serves as verification the Vendor is a legal entity, the Vendor does not discriminate, the contact person is authorized to act on the Vendor's behalf, the Vendor has not paid or agreed to pay any fee or commission, or any other item of value contingent on the award of a contract to any person associated with JHI, and the Proposal will remain valid for at least ninety (90) days.
 - iv) Vendor shall outline a schedule with milestones and key decision points required to meet the required delivery date.
 - c. Vendor profile:
 - i) Information relating to the business organization of the Vendor and any third party or subcontractor that may be partnering with the Vendor.
 - ii) Description of the Vendor's organization, names of employees primarily assigned to the Project, and the role of each employee.
 - d. Vendor experience providing Vehicle:
 - i) To illustrate the Vendor has the experience to provide the Vehicle, the Vendor shall provide a representative list where the Vendor provided Vehicle similar in size and scope to the Vehicle required by the RFP.
 - e. Vendor references: To illustrate the Vendor has the expertise to provide the Vehicle, the Vendor shall provide three (3) references of clients the Vendor has provided Vehicle similar in size and scope to the specified Vehicle in the RFP. The Vendor shall provide

- the name of the client, contact person, position, and phone number for each reference submitted.
- f. Complete the Vendor Proposed Technical and Performance Specifications included as **Attachment C**.
 - g. Vendor will provide detailed scale CAD drawings depicting their offering in response to this RFP. At a minimum, views must include front, rear, curbside, roof, and street-side exterior views including any specialty equipment. Depictions of the interior floor plan must also be included, as well as a conceptual drawing of all communication, electrical, and IT-based wiring systems.
 - h. JHI reserves the right to obtain the Vendor's financial statements covering the past three (3) years, demonstrating the Vendor possesses adequate reserves and financial capacity to provide the Vehicle.
 - i. Pricing - Provide a lump sum price to provide the Vehicle described herein, to include installation of all equipment supplied by the Vendor. Price shall include delivery, warranties, training, etc. to provide a turn-key vehicle. Include additional pricing for any options, upgrades, additional equipment, etc. that may be used in negotiations for the purchase of the vehicle.
 - j. Additional information:
 - i) Vendor may provide any other information within the maximum page limit that it believes may add to its Proposal.
 - ii) To the extent a Vendor is incapable of complying with or takes exception to any aspect of the requirements, proposal terms, and general terms and conditions described in the RFP, the Vendors shall specifically identify and describe such exceptions in this section of its response to this RFP.
3. Proposal Submittal Instructions: One (1) electronic version in .pdf form of the Proposal shall be emailed to the Point of Contact at the address identified on the RFP cover page, with the following information in the body of the email:
- a. Vendor's Name.
 - b. Request for Proposal title.
 - c. Proposal Submission Deadline.
4. Opening: The responses received by the deadline will be opened at the date, time, and location established in **Attachment B**.
5. Additional Information: Following receipt of the Proposals, JHI reserves the right to request additional information, and to conduct in-person or phone interviews with the Vendors reasonably susceptible of being awarded the Vehicle. JHI will not share information gathered in such discussions with other competing Vendors.

VII. EVALUATION CRITERIA

JHI shall review each proposal and verify the claims and credentials of each offeror. Selection will be made for each proposal on the basis of the criteria listed in Attachment D. Each criteria will be evaluated based upon the strengths and weaknesses of the submittal or subsequent information gained in the process.

Selection shall be made of the Vendor deemed to be fully qualified and best suited among those submitting proposals on the basis of the evaluation factors included in the Request for Proposals. Negotiations shall be conducted with the Vendors so selected.



After negotiations have been conducted with the selected Vendor, the agency shall select the Vendor(s) which has made the best proposal, and shall award the contract to that Vendor. JHI may cancel this Request for Proposals or reject proposals at any time prior to an award.

The successful Vendor will be expected to enter into a contract with JHI based upon their submittal, any additional negotiated terms, and best and final pricing. The successful Vendor shall execute and return the contract documents to JHI within ten (10) days of receipt.



Attachment A
Signature Sheet
(Submit with Proposal)

The undersigned Vendor acknowledges that I/we have received and thoroughly reviewed the Request for Proposal (RFP) dated June 24, 2019. Pursuant to notices given, the undersigned Vendor with complete understanding of the requirements and conditions, shall provide all labor, materials, and shall complete the Vehicle fully in accordance with the requirements of the RFP. If the Vendor's proposal is accepted, the Vendor certifies that the proposed prices will remain in effect until February 1, 2020.

My signature also certifies that this firm has no business or personal relationships with any other companies or persons that could be considered as a conflict of interest or potential conflict of interest to Juniper Health Inc. and that there are no principals, officers, agents, employees, or representatives of this firm that have any business or personal relationships with any other companies or persons that could be considered as a conflict of interest or a potential conflict of interest to Juniper Health, Inc., pertaining to any and all work or services to be performed as a result of this request and any resulting contract with Juniper Health, Inc.

I hereby certify that I am authorized to sign as a Representative for the Vendor:

Complete Legal Name of Vendor: _____

Address: _____

Federal ID No.: _____ **Telephone No.** _____ **Fax No.** _____

Name (type/print): _____

Title: _____

Signature: _____

Attachment B Schedule of Activities

Schedule of Activities	Activity Date and Time
Issue the RFP	July 3, 2019, 5 PM EST
Cutoff Date for Vendor Questions	July 22, 2019, 5 PM EST
Distribution of Responses to Vendor Questions	July 26, 2019, 5 PM EST
Proposal Submission Deadline and Opening	August 2, 2019; noon; Juniper Health Administrative Offices 100 Main St. Beattyville, KY 41311
Recommendation by the Behavioral Health Department	August 9, 2019, 5 PM EST
Review and Recommendation by CEO, CMO, CFO	August 16, 2019, 5 PM EST
Recommendation to and Action by Juniper Health Board of Directors	August 20, 2019, 5 PM EST
Issue Notification of Intent to Enter into a Purchase Agreement Letter	August 21, 2019, 5 PM EST
Target Date for Delivery of Vehicle	January 15, 2020, time to be coordinated

Attachment C

Technical and Performance Specifications

General: Unit shall be the latest manufactured current production (Year 2018 or 2019) with all standard components and details. Vehicle shall be new production; used models or demonstrator models will not be accepted.

Specifications
New vehicle (Model Year 2018 or 2019) Equipment listed must meet DOT, OSHA, and FTA standards where applicable.
General:
Width: Approximately 90” interior and 96” exterior
Height: approximately 84” interior and 11’6” exterior (including air conditioners)
Length: approximately 16’ (classroom) interior
Wheelbase: Comply with manufacturer's requirements for weight distribution, turning radius, safety and load requirements.
Make, Model, Year: Ford Model E450 or equivalent, unleaded gasoline. Year of Vehicle must be 2018/2019 in “New” condition.
Front Axle: Vendor recommendation to be considered
Rear Axle: Vendor recommendation to be considered
Brakes: Anti-lock braking system, comply with manufacturer’s requirements
Parking brake applied and released on driver’s side
Shocks and Suspension: Comply with manufacturer's requirements.
Tires: Steel belted all season radials with all-purpose tread; Sized and rated to match chassis weight and axle ratings are recommended. Stainless steel wheel covers preferred.
Mud flaps to be provided for rear. Front flaps optional
Cab Area:
Power Steering with tilt wheel
Power windows and locks preferred, manual lock option will also be allowed
Tinted safety glass windshield
Cab HVAC: Cab heating, air conditioner, and defroster, comply with manufacturer’s requirements
Air bags: Front air bags on driver and passenger sides
Back-up Camera – Single rear camera dash mounted with audio assist
Gauges/Instruments: Standard equipment positioned in driver’s area and readily in view and usable by driver: speedometer, odometer, turn signal, voltmeter, fuel gauge, oil pressure gauge, brake warning light, check engine light, maintenance light, etc.
Seating: High-backed bucket with headrest. Driver’s seat to allow for multiple adjustments and all seats must meet federal standards for seating, including seatbelt restraints.
All control switches for exterior lighting installed within reach of driver.
Engine:
Engine recommendation and specifications requested from Vendors. Unleaded gas models preferred.

Alternator – Comply with manufacturer’s requirements
Batteries – Comply with manufacturer’s requirements
Transmission: Automatic with overdrive, neutral, and reverse.
Exhaust systems: Comply with manufacturer’s requirements
Fuel tank: Lockable, hinged fuel compartment cover with cover release from cab. Engine and generator must share same fuel tank. Approximately 40 gal. capacity.
Exterior
Back-up camera – rear mounted camera with accompanying back-up warning signal
Entrances and Handrails: One passenger side door granting access to “classroom” of vehicle, one handicap accessible lift entrance/exit at rear of vehicle. One exterior handrail at the side entrance. All entrances/exits require outside keyed access. Steps entering/exiting vehicle require non-slip surface, front edge safety strip, step lights.
Exterior outlets: A minimum of four (4) weather proof outlets. A minimum of two (2) outlets on each the driver’s side and passenger’s side of the vehicle. Outlets able to be powered by generator
Exterior lighting: Back up, stop, tail, side markers, directional, clearance, emergency flashers, parking lights and halogen headlamps. Exterior lights at each entrance/exit. Must meet all current and applicable state laws and federal safety standards. Option for extra exterior lighting for night programming capabilities.
Roof: Roof to be sealed at edges to resist corrosion and leakage. Reinforced to support roof-top equipment
Drip Rails at each door opening
Undercoating: Specific undercoating to be applied through vendor recommendation
Awning: Electric heavy-duty awning with protective case covering.
Exterior speaker/PA system: Aux input with wired or wireless microphone option. At minimum two (2) exterior speakers. Controls located inside vehicle.
Full exterior graphics design and wrap package.
Electrical and Technology:
HVAC: HVAC to be controlled with a separate thermostat from Cab HVAC. Able to operate via generator or shoreline power. Preferred: two forced air heaters at floor level, two roof mounted air conditioners.
Interior lighting: LED fixtures. Lights required at entrances/exits and handicap lift. Lights able to operate through generator or shoreline power.
Emergency Interior Lighting: Two (2) separate battery powered interior LED emergency lighting fixtures
Interior outlets: Minimum of eight (8) duplex outlets available powered by generator or shoreline. Locations to be approved by JHI
Exhaust/Roof Vent: Ceiling mounted, electric vent with mounted controls. Comply with manufacturer’s requirements

Power Requirements: Provide an appropriately installed power supply to meet current and anticipated electrical needs for lighting, heating, air conditioning, electrical outlets, etc. Power will be provided through generator or shoreline options.
Service Panel: Must be adequate to meet the power requirements specified according to NEC requirements. Power source selection switch to visually indicate statuses of each line. System will prevent use of power from both generator and shoreline sources simultaneously.
Circuits: All circuits controlled by a circuit breaker panel of necessary model and size to carry load distribution
Shoreline cord and connection: Heavy duty, rubber covered, shoreline cord minimum of 25' to be provided. Transfer switch to prevent simultaneous use of generator and shoreline cord mounted.
Generator Size: Appropriately sized to operate lights, HVAC, power outlets, accessories, PA systems, etc.
Generator: Installed to meet manufacturer's specifications. Easy access to generator for easy management and maintenance. Fuel line shared with chassis but installed to assure chassis fuel tank cannot totally run out of fuel. Lockable compartment holding generator insulated to allow for sound reduction and vented to meet manufacturer's requirements.
Generator exhaust: Generator exhaust released as far from entrances/exits as possible. Comply with manufacturer's requirements.
Exterior Outlets (also listed under "Exterior"): A minimum of four (4) weather proof outlets. A minimum of two (2) outlets on each the driver's side and passenger's side of the vehicle. Outlets able powered by generator
Exterior Lights (also listed under "Exterior"): Exterior lighting: Back up, stop, tail, side markers, directional, clearance, emergency flashers, parking lights and halogen headlamps. Exterior lights at each entrance/exit. Must meet all current and applicable state laws and federal safety standards. Option for extra exterior lighting for night programming capabilities.
Wireless internet: Wireless internet router/modem solution for staff and public use. Must be able to support minimum of 10 devices wirelessly.
Wiring: All wiring color-coded and installed to meet NEC requirements. Permanently labeled in all necessary locations. All components UL approved, grounded, and bonded.
Interior Conversion
Customization: To be finalized after award of contract. Vendor shall submit detailed drawings to JHI showing power receptacle locations, shelving, desks, interior storage, and other options.
Floor covering: Commercial grade flooring, to be finalized after award of contract
Ceiling and Walls: High strength and heavy duty. White/Dry erase board walls where available space.
Minimum of one (1) LCD TV provided by Vendor and mounted. Accessibility to ports to allow for connection to laptops, DVD, other devices for display.
Internal audio speaker system, availability to switch between TV, AUX input, or microphone.
Wheel Well: To be made into bench seating or table/cabinet display/workbench areas.
Seating: Mobile, lockable seating benches with interior storage are preferred, but Vendor options are considered.
Storage Compartments/Work space: The need for storage is secondary to the need for participant space. Options for storage and workspace is preferred. Vehicle participants will range from toddlers to adults. Adult engagement will be primarily as a walkthrough display experience, whereas youth participation will consist of workshops and interactive learning experiences.
Safety and Other:
Fire Extinguishers: Two (2) C-Type Fire extinguishers
Smoke Detector: Minimum of one (1) 9V smoke detector



Carbon Monoxide Detector: Minimum of one (1) 9V carbon monoxide detector
First Aid: One full (25 person) first aid kit
Roadside Triangles: One (1) set of roadside triangle flares
Keys: A minimum of 3 sets of keys will be included
Training and Delivery:
Demonstration: Demonstration of all equipment, components, and accessories.
Training: On-board training session for operations, driver, and maintenance.
Documentation: Two (2) copies of the warranty, operations and maintenance manuals
Title: Juniper Health, Inc.

Attachment D Evaluation Criteria

Criteria	Points Available
Vendor's experience and capabilities for providing similar products based on references and years working in this type of industry	10
Design and quality of the similar products offered, as well as the suitability of the Dental equipment for the intended purpose. Evaluation will be based on the specifications, drawings, quality of construction, etc. submitted by the Vendor in their proposal. Also included will be the ability of the Vendor to deliver the completed Dental equipment in a timely manner, as well as compliance with the specifications.	10
Price	10
Overall quality and completeness of proposal	5
TOTAL	35